



THE ONTARIO COUNCIL OF FOLK FESTIVALS

October 14 – 17, 2010

**INDIVIDUAL HOTEL RESERVATION
REQUEST**

PLEASE COMPLETE FORM
BELOW IN **BLACK INK**



Formulaires disponibles en français en ligne - www.ocff.ca

By completing this form, I and any of my guests agree to abide by and to be bound by the Conference rules of the OCFF (found at www.ocff.ca/documents/conf_rules2010.pdf) presently and which may be reasonably amended from time to time to address any issues of concern.

Check-in time: 3:00 pm / Check-out time: 1:00 pm

Guest Room Rates in effect until September 15, 2010 (subject to availability)		Standard Room - Single/Double	\$129.00
Number of Room Occupants:	_____ (Rates based on single or double occupancy, \$15.00 per additional guest.)		
Requested Room Type:	1 Queen Bed _____ 2 Queen Beds _____ 2 Double Beds _____		
Floor Type:	Acoustic ONLY _____ Semi-Acoustic _____		
Housekeeping Service: (included in room rate)	Yes _____ No _____		
Priority Club Number:			
Additional Requests:			
Arrival date & time:			
Departure date & time:			
Name:			
Name(s) of other room occupants:			
Address, City & Province:			
Telephone Number & Email:			
Credit Card type:	AMEX _____ MasterCard _____ Visa _____ Other _____		
Name on Card:			
Credit Card Number and Expiry Date:			

***Please note that the OCFF, not the Crowne Plaza, will confirm requests
for rooms on the music floors on or before September 1, 2010.**

All reservations must be guaranteed by a credit card. Please fax completed form to 613-560-2001.

Cancellations must be made through the OCFF and not the Crowne Plaza.

Any questions? Please contact Jennifer Ellis at jellis@ocff.ca
or by calling 613-560-5997 or toll free 866-292-6233